#### WARHURST LAW OFFICE

200 MAIN STREET, SUITE 21, REDWOOD CITY, CA 94063
EMAIL: wrw@warhurstlawoffice.us PHONE: 650-288-3390 FAX: 650-568-0800

# **Privacy Policy**

Please read our Privacy Policy carefully so that you can understand how we collect, use and disclose the personal information that you provide to us. We reserve the right to modify and update this privacy policy at any time.

### What Information Is Collected?

The Only Information We Collect is That Which You Provide Voluntarily. We receive and store any information you enter on our website or give us in any other way, such as via telephone, electronic mail, online or otherwise.

Contact Information: We collect and retain personal contact information that you submit to us voluntarily and this includes, but is not limited to, your name, mailing address, web address, telephone number, and e-mail address. Such contact information may be used, for example, to communicate with you when necessary with respect to transactions and services. Additionally, we may collect contact information provided to us during any correspondence relating to customer support or providing you with services.

<u>Telephone Recording:</u> If we are not personally available to answer your call, you may leave a voicemail. We may retain any recording you make to guarantee that prompt, consistent assistance and accurate information is delivered in a professional manner.

## **How Personal Information Is Used**

Our Use: We receive and store any personal information you enter on our website or give to us voluntarily in any other way and, as permitted by law, may use it to contact you from time to time. We may contact you by telephone at the number you provided,

and may also send you information or solicitations from time to time to the postal address or email address we have on file.

Personal information that we collect will be stored and processed in the United States, where it will be subject to the laws of the United States and the State of California

Disclosure Required by Law: We or our website provider may release account and other personal information when we are required to do so by law, court order, subpoena or other government or law enforcement authority or regulatory agency, in order to enforce agreements, or when we believe in good faith that disclosing this information is necessary or advisable, including for example, to protect the rights, property, or safety of us or our website provider or others. This includes exchanging information with other companies and organizations for fraud protection, credit risk reduction or other similar purposes. We may retain your information in our files after you terminate all your services with us to resolve disputes, enforce an agreement, and to adhere to the technical and legal requirements and constraints related to the security, integrity and operation of our website.

#### **Links to Other Websites**

This website includes links to other websites. Those websites may have their own online privacy statements or policies. Warhurst Law Office is not responsible for the privacy practices employed by these other websites. Please review the individual privacy policies applicable to each site. This Privacy Statement applies only to the Warhurst Law Office website and will not apply when you move to one of these other sites.